OFFICE OF THE STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION

MyCalPAYS

Schedule 8
Interface Package

REVISION HISTORY			
REVISION #	**DATE OF RELEASE**	**OWNER**	**SUMMARY OF CHANGES**
1.0	11/17/2010	Malinda Randolph	Original Content
2.0	02/08/2012	Samantha Vance	Update Content
3.0	03/07/2012	Malinda Randolph	Update Content
4.0	06/22/2012	Malinda Randolph	Update Content
5.0	09/04/2012	Gopi Koppala	Updated the Server Type to SFT in Section III.

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I. INTRODUCTION

➢ This interface is a listing of authorized established regular/ongoing positions (filled or unfilled) in the prior fiscal year plus July 1st of the current fiscal year, with related personnel information including past year expenditures by class code and estimated expenditures for the current and budget years for each position.

➢ This interface does not include blanket positions or their associated expenditures.

➢ This interface is produced as a tool to assist departments with reconciling the difference between the State Controller's records and individual department documentation.

➢ This interface is also used to assist departments in preparing their annual Schedule 7A Galley Proof for inclusion in the annual Governor's Budget.

➢ The Schedule 8 interface is run annually at the beginning of each Current Fiscal Year, and assists Departments in reconciliation of their established positions against those of the State Controller's.

➢ The Supplemental Schedule 8 is no longer needed, and that information will now be provided in the Schedule 8 interface.

II.   GENERAL INFORMATION

➢ The file will be produced once annually, and will produce an outbound file for each Department that requests one.

➢ The format of the interface will follow the legacy format and will contain class, detail, and total records.

➢ Positions included on the interface will be grouped by Business Area, Cost Center, and Job.

➢ This interface contains prior year actual, current year authorized, and budget year estimated positions and expenditures. As an example, the first execution of this interface will occur in July, 2012 and the years will be defined as follows:

  o Prior Fiscal Year: July 2011 – June 2012;

  o Current Fiscal Year: July 2012 – June 2013;

  o Budget Fiscal Year: July 2013 – June 2014.

Interim Go-Live Process:

The Legacy system will send a file in a MyCalPAYS acceptable format that will contain legacy data that will be used for Schedule 8. The data received will be limited to those departments that have gone live on MyCalPAYS at the time of execution of the interface.

This interface program will require an upload of a Legacy file containing the Schedule 8 relevant data into a custom Schedule 8-Table. The Legacy file will be extracted only once for an execution of the interface. For the interface that will be executed in 2012, if for example, the interface is run on July 5, 2012, the Legacy extract would take place on or about July 1-July 4 and will contain data (including any retro adjustments) from July 2011 through June 2012 for any Pilots/Waves that are live on MyCalPAYS as of July 1, 2012. This process of the Legacy extract will also be required for the interface to be executed in 2013. The Legacy data will only be used by the Schedule 8 interface to compute the Prior Year Actual Personnel Year and Expenditures of the Department.

The Legacy file will contain the following:

➢ Actual Personnel Year – Prior Year Totals by Class (Job ID) within a reporting unit (cost center);

➢ Actual Amount Expended – Prior Year Totals by Class (Job ID) within a reporting unit (cost center);

➢ Actual Personnel Year – Prior Year Totals by reporting unit (cost center) within a UCM Code (Business Area);

➢ Actual Amount Expended – Prior Year Totals by reporting unit (cost center) within a UCM Code (Business Area);

➢ Actual Personnel Year – Prior Year Totals by UCM Code (Business Area);

➢ Actual Amount Expended – Prior Year Totals by UCM Code (Business Area).

Post Go-Live Process:

➢ Once all departments have gone live on MyCalPAYS and there is sufficient fiscal year payroll data (starting with the interface execution in 2014), the interface will no longer read from the custom Z-Table, but rather read directly from payroll results and master data.

III.   TECHNICAL REQUIREMENTS

➢ This interface will follow the Legacy format (fixed length 150 characters) and will contain the following record types:

- o 'C' – Class Records – Sorted for each Job that belongs to the Business Area being processed.

- o 'D' – Detail Records – Position records that belong to the Business Area being processed, within the Job.

- o 'T' – Total Records – Records for each total type.

➢ The file, after being generated, will be placed in the appropriate folder(s) for the interface party(s) on the MyCalPAYS SFT server.

➢ This interface requires a 'Partial Merge' process before being processed in MyCalPAYS, as discussed in the Interim Go-Live process above.

➢ Standard SAP error handling will be used.

IV.   RECORD FORMAT

Class Records

Program Originating Format (Number, File Code, and Name)

File Name: **SCHEDULE 8 - CLASS**   Format Title:

FORMAT DESCRIPTION

01 02	03 04 05 06	07 08 09	10 11 12	13 14 15 16 17 18 19 20	21 22 23	24 ... 50
RECORD TYPE / FILLER	UCM CODE	AGENCY CODE	RU CODE	JOB ID	FILLER	JOB TITLE
X X	X(4)	X(3)	X(3)	X(8)	X(3)	X(40)

51 ... 63	64 ... 73	74 ... 80	81 ... 87	88 ... 100
JOB TITLE	FILLER	MINIMUM SALARY RATE	MAXIMUM SALARY RATE	FILLER
	X(10)	X(7)	X(7)	X(63)

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 150
FILLER CONTINUED   END OF RECORD →

51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 200

Labels: [X] Standard   Record Format: [X] Fixed - F   Record Length: ___150___   [ ] Input
          [ ] Non-Standard   [ ] Variable - V   Records Per Block: _____   [X] Output
          [ ] No Labels   [ ] Undefined -U   Blocksize: _____   Page 1 of 1

Detail Records

File Name: **SCHEDULE 8 - DETAIL**   Format Title:

FORMAT DESCRIPTION

01	02 03 04 05	06 07 08	09 10 11	12 13 14 15 16 17 18 19	20 21 22 23 24 25 26 27	28	29	30 31 32 33 34 35 36 37	38 39 40 41 42 43 44 45 46 47 48 49 50
RECORD TYPE	UCM CODE	AGENCY CODE	RU CODE	POSITION ID	JOB ID	RANGE CODE	POSITION TYPE	PERSONNEL ASSIGNMENT	EMPLOYEE SURNAME
X	9(4)	9(3)	9(3)	9(8)	9(8)	X	X	X(8)	X(40)

51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77	78	79 80 81 82 83 84 85	86	87 88	89	90	91	92 93 94 95 96 97	98 99 100
EMPLOYEE SURNAME	SALARY PER	SALARY RATE	RANGE CODE	TIME BASE	SPECIAL PAY	SHIFT Diff	LEAVE TYPE	ANNIVERSARY DATE (YYYYMM)	TERM DATE
	X	9(7)	X	X(2)	X	X	X	9(6)	

01 02 03 04 05	06	07 08 09	10 11	12 13	14	15 16 17 18 19 20	21	22 23 24 25 26 27	28	29	30	31 32 33 34 35 36 37 38	39 40 41 42 43 44 45 46	47 48 49 150
TERM DATE (CONT) (YYYYMMDD)	SOC SEC/MED	CBID	EST. PERSON YEAR CURRENT FISCAL YEAR	EST. PERSON YEAR BUDGET FISCAL YEAR	FILLER	ESTIMATED EXPENDITURE CURRENT FISCAL YEAR	MSA NOT INCL CY	ESTIMATED EXPENDITURE BUDGET FISCAL YEAR	MSA NOT INCL BY	JOB TYPE	EARNINGS ID	EFFECTIVE DATE (YYYYMMDD)	FILLER	END OF RECORD →
X(8)	X	X(3)	9(2)	9(2)	X	9(6)	X	9(6)	X	X	X	X(8)	X(8)	

51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 200

Labels: [X] Standard   Record Format: [X] Fixed - F   Record Length: 150   [ ] Input
[ ] Non-Standard   [ ] Variable - V   Records Per Block: _____   [X] Output
[ ] No Labels   [ ] Undefined -U   Blocksize: _____   Page 1 of 1

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Total Records

Program Originating Format (Number, File Code, and Name)

File Name: **SCHEDULE 8 - TOTAL**   Format Title:

01	02	03 04 05 06	07 08 09	10 11 12	13 14 15 16 17 18 19 20	21 22 23	24 25 26 27 28 29 30	31 32 33 34 35 36 37	38 39 40 41 42 43 44	45 46 47 48 49 50
RECORD TYPE	TOTAL TYPE	UCM CODE	AGENCY CODE	RU CODE	JOB ID	FILLER	PERSONNEL YEAR EXPENDED PRIOR YEAR	ESTIMATED PERSONNEL YEAR FISCAL YEAR	PERSONNEL YEAR EXPENDED BUDGET YEAR	FILLER
X	X	X(4)	X(3)	X(3)	X(8)	X(3)	X(7)	X(7)	X(7)	X(6)

51 52 53 54 55 56 57 58 59 60	61 62 63 64 65 66 67 68 69 70	71 72 73 74 75 76 77 78 79 80	81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100
AMOUNT EXPENDED PRIOR YEAR	ESTIMATED EXPENDITURE FISCAL YEAR	ESTIMATED EXPENDITURE BUDGET YEAR	FILLER
X(10)	X(10)	X(10)	X(70)

01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 150
FILLER   END OF RECORD ⟶

51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 200

Labels: [X] Standard   Record Format: [X] Fixed - F   Record Length: ___150___   [ ] Input
[ ] Non-Standard   [ ] Variable - V   Records Per Block: _____   [X] Output
[ ] No Labels   [ ] Undefined -U   Blocksize: _____   Page 1 of 1

V.   FILE DEFINITIONS

CLASS RECORDS		
Field Name	Field Length	Field Description
Record Type	1	'C' - Identifies the record type
UCM Code	4	Identifies the funding source
Agency Code	3	Identifies the agency/facility
Reporting Unit Code	3	Identifies the location
Job ID	8	Identifies the job classification
Job Title	40	Identifies the name of the job
Minimum Salary Rate	7	Identifies the minimum salary rate for the job
Maximum Salary Rate	7	Identifies the maximum salary rate for the job

DETAIL RECORDS		
Field Name	Field Length	Field Description
Record Type	1	'D' – Identifies the record type
UCM Code	4	Identifies the funding source
Agency Code	3	Identifies the agency/facility
Reporting Unit Code	3	Identifies the location
Position ID	8	Identifies the position number
Job ID	8	Identifies the job classification
Range Code	1	Identifies the range of the job
Position Type	1	Identifies the type of position
Personnel Assignment	8	Identifies the employee
Employee Surname	40	Identifies the last name of the employee
Salary Per	1	Identifies the type of salary rate
Salary Rate	7	Identifies the employee's salary rate
Range Code	1	Identifies the salary range when a job has multiple salary ranges
Time Base	2	Identifies the time base of the position
Special Pay	1	Indicates the special additional salary rate is being included
Shift Differential	1	Indicates the salary rate includes shift differential rates
Leave Type	1	Identifies the employee's leave status
Anniversary Date	6	Month and year the employee is eligible for a Merit Salary Adjustment (MSA)
Term Date	8	Indicates if the position is temporary or permanent
Social Security/Medicare	1	Indicates social security membership
CBID	3	Identifies the employee's designation and bargaining unit
Estimated Personnel Year Current Fiscal Year	2	Indicates the estimated personnel year for the Fiscal Year
Estimated Personnel Year Budget Fiscal Year	2	Indicates the estimated personnel year for the Budget Year
Estimated Expenditure Current Fiscal Year	6	Indicates the estimated expenditure for the Fiscal Year for monthly and annual salary rate employees
Estimated Expenditure Budget Fiscal Year	6	Indicates the estimated expenditure for the Budget Year for monthly and annual salary rate employees

DETAIL RECORDS		
Field Name	Field Length	Field Description
MSA Not Included	1	Indicates the Merit Salary Adjustment is not included in the estimated expenditure for the Fiscal Year
Job Type	1	Identifies the Pay Scale for the salary rate
Earnings Indicator	1	Indicates a special additional salary rate is included
Effective Date	8	Effective date of the current Fiscal Year

TOTAL RECORDS		
Field Name	Field Length	Field Description
Record Type	1	'T' – Identifies the record type
Total Type	1	Identifies the type of total 2 – Total by Jobs 3 – Total by Cost Center 4 – Total by UCM Code
UCM Code	4	Identifies the funding source
Agency Code	3	Identifies the agency/facility
Reporting Unit Code	3	Identifies the location
Job ID	8	Identifies the job classification
Personnel Year Expended Prior Year	7	Indicates the total personnel year expended for the prior year
Estimated Personnel Year Fiscal Year	7	Indicates the total estimated personnel year for the current Fiscal Year
Personnel Year Expended Budget Year	7	Indicates the total estimated personnel year for the Budget Year
Amount Expended Prior Year	10	Indicates the total dollar amount expended for the prior Fiscal Year
Estimated Expenditure Fiscal Year	10	Indicates the total estimated expenditure for the Fiscal Year
Estimated Expenditure Budget Year	10	Indicates the total estimated expenditure for the Budget Year

VI. LEGACY VS. MyCalPAYS FIELDS

Legacy	MyCalPAYS
UCM Code/Agency Code/Reporting Unit	Cost Center
UCM Code	Business Area
Class Code	Job Id
Serial Number	Position ID
Social Security Number	Personnel Assignment Number
Time Base	Position FTE
Earnings ID	Wage Type

Position Types Stored in MyCalPAYS:
- 01 – Permanent
- 02 – Limited Term
- 03 – Blanket *(Excluded from interface)*
- 04 – Administratively Established

Legacy Position Types included in Detail Records section of this Interface:
- A – Filled Position
- T – Terminated Position
- V – Vacant Position

Record Types contained in the interface:
- 'C' – Class Records: Sorted for each Job that belongs to the Business Area being processed.
- 'D' – Detail Records: Position records that belong to the Business Area being processed, within the Job.
- 'T' – Total Records: Records for each total type.

VII. FIELD VALIDATION

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
SCHEDULE 8 – CLASS RECORD				
MyCalPAYS	Record Type	Various Systems	Record Type	Defaulted to 'C'
			Filler – See File Layout	
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	UCM Code	Characters 1 – 4 of the MyCalPAYS Cost Center represent the UCM Agency Code.
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	Agency Code	Characters 5-7 of the MyCalPAYS Cost Center represents the Legacy Payroll Agency Code
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	Reporting Unit (RU) Code	Characters 8-10 of the MyCalPAYS Cost Center represent the Legacy Reporting Unit
MyCalPAYS	Job (C) IT1000-SOBID	Various Systems	Job ID	JOB IDs are formatted as follows: 0XX – Salary Setting Authority: • 01-Civil Service; • 02-DPA Exempt; • 03-Statutory; • 04-Judicial Council; • 05-Military; • 06-CCC;

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				• 07-Stem Cell; • 08-CSU (held for future use). 0 – Filler for future use. XXXX – Legacy Classification Code
			Filler – See File Layout	
MyCalPAYS	Job(C) P1000-STEXT	Various Systems	Job Title	The Job Title replaces the Legacy Classification Title.
			Filler – See File Layout	
MyCalPAYS	HRP1005 – CPMIN Minimum Salary Rate	Various Systems	Minimum Salary Rate	Minimum Salary of the Job rounded to the nearest dollar.
MyCalPAYS	HRP1005-CPMAX Maximum Salary Rate	Various Systems	Maximum Salary Rate	Maximum Salary of the Job rounded to the nearest dollar.
			Filler – See File Layout	
SCHEDULE 8 – DETAIL RECORD				
MyCalPAYS	Record Type	Various Systems	Record Type	'D' will be entered
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	UCM Code	Characters 1 – 4 of the MyCalPAYS Cost Center represent the UCM Agency Code.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	Agency Code	Characters 5-7 of the MyCalPAYS Cost Center represents the Legacy Payroll Agency Code
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	Reporting Unit (RU) Code	Characters 8-10 of the MyCalPAYS Cost Center represent the Legacy Reporting Unit
MyCalPAYS	Position (S) IT1000-SOBID	Various Systems	Position ID	MyCalPAYS assigned unique Position ID. Contains no logic.
MyCalPAYS	Job (C) IT1000-SOBID	Various Systems	Job ID	JOB IDs are formatted as follows: 0XX – Salary Setting Authority: • 01-Civil Service; • 02-DPA Exempt; • 03-Statutory; • 04-Judicial Council; • 05-Military; • 06-CCC; • 07-Stem Cell; • 08-CSU (held for future use). 0 – Filler for future use. XXXX – Legacy Classification Code
MyCalPAYS	IT1001-A008 and IT0008	Various Systems	Range Code	(Part of the record key that legacy uses for sorting.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				Will be the same value for both fields.)
				If Legacy Position Type ='A' – Employee's Basic Pay Level. If the value is '00' then transform it to '0'.
				If Legacy Position Type ='T', the Range Code will be blank.
				If Legacy Position Type ='V', the Range Code will be the Minimum Range from the Job.
MyCalPAYS	IT9002-POS_TYPE IT1007 IT9012-Subject to GC12439 1	Various Systems	(Legacy) Position Type	Legacy Position Type 'T' (Terminated) refers to positions that have been delimited in the prior fiscal year, or the position's expiration date is in the prior Fiscal Year, or the position has been flagged as Subject To GC12439 as of 06/30 of prior fiscal year.
				Legacy Position Type 'A' (Filled) refers to all positions that are occupied as of the key date, which means they have a holder
				Legacy Position Type 'V' (Vacant) refers to all positions that are vacant as of key date, which have no holders, and have not been classified as Legacy Position Type 'T' or 'A'.
MyCalPAYS	IT1001-SUBTYP=A008 SOBID	Various Systems	Personnel Assignment	If Legacy Position Type = 'A' - Employee's Personnel Assignment Number.
				If Legacy Position Type='V' - 'Vacant'.
				If Legacy Position Type='T' then the field will have a blank value.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
MyCalPAYS	IT0002 – NACHN EE Last Name	Various Systems	Employee Surname	For Position Type 'A' – Employees Last Name. For Position Type 'T' and 'V' - Blank
MyCalPAYS	Job Salary Frequency (IT1005-FREQ)	Various Systems	Salary Per	For all Positions: MyCalPAYS = Legacy - 9 = D 8 = H 1 = M All others = Leave the field blank.
MyCalPAYS	IT0008-BETRG Wage Type Amount	Various Systems	Salary Rate	Position Type 'A' – Employee's Base Salary and the Recurring Payments (Premium Pays) that are not charged to the Blanket Fund. If the Legacy Position Type = 'V' and Interchangeable - Minimum of the Schedule 8 Job Class ID pay scale / pay grade level. If the Legacy Position Type = 'V" and not Interchangeable - Minimum amount for the Job ID pay scale / pay grade level. If the Legacy Position Type 'T' - Blank
MyCalPAYS	IT0008-TRFST Pay Scale / Pay Grade Level	Various Systems	Range Code	(Actual record being read in Legacy, not a sort code.) If Legacy Position Type ='A' – Employee's Basic Pay

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				Level. If the value is '00' then transform it to '0'.
				If Legacy Position Type ='T', the Range Code will be blank.
				If Legacy Position Type ='V', the Range Code will be the Minimum Range from the Job.
MyCalPAYS	IT1011-FACTOR - Time Base	Various Systems	Time Base	If the Legacy Position Type = 'A' or 'V' – FTE Percentage converted to a decimal.
				For Example: 75% - 75/100 = 0.8 (will display as 08 in the interface)
				If the Legacy Position Type = 'T' the Time Base = blank.
MyCalPAYS	Special Pay	Various Systems	Special Pay	If the Legacy Position Type = 'A' check for Fire Mission Pay Wage Type (2498) in IT0014 and if any occurrence is found, as of the key date, place an "F" in this field.
				If no WT 2498 exists, leave field blank.
				If the Legacy Position Type = 'T' or 'V' then Special Pay =blank
MyCalPAYS	Shift Differential	Various Systems	Shift Diff	If Legacy Position Type='A' check for Night Shift Differential or Evening Shift Differential Regular Wage Time Transfer Type SP84 in IT2012 as of the key date.
				No Shift Differential=blank

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				WT 2642 - Evening Shift Diff (Reg).='E'
				WT 2644 - Night Shift Diff. (Reg) = 'N'
				If both Wage Types 2642 and 2644 exist, then the value for Shift Differential = 'B'
				If Legacy Position Type='T' or 'V' Shift Differential = blank
MyCalPAYS	IT0000 / IT0302 Action Type /Action Reason	Various Systems	Leave Type	If Legacy Position Type = 'A' - Employee's Action Type/Action Reason Combinations (Leave Types) in IT0000 and IT0302 as of the key date: ZI/09, ZI/10 = "I" (Industrial Leave) ZL/03, ZL/05, ZL/07 = "M" (Military) ZN/01 = "M" (Maternity) [This is not a typo, Legacy uses "M" for both Military and Maternity] ZM/05, ZM/07, ZM/15, ZM/17, ZM/19, ZM/21, ZM/23 = "L" (Leave without pay) ZI/03, ZI/04, ZI/05, ZI/06 = "N" (Non-Industrial Leave) ZM/03 = "P" (Punitive Suspension) ZM/01 – "T" (Temporary Leave) ZI/07, ZI/08 – "W" (Workers Compensation Temporary Disability) If none of these action type /reasons exist, then Leave Type = blank.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				If Legacy Position Type='T' or 'V' then Leave Type= blank
MyCalPAYS	IT0008-STVOR –Next Increase Date of EE	Various Systems	Anniversary Date (YYYYMM)	If Legacy Position Type='A' – Employee's Basic Pay Next Increase Date. (This is the Year and Mouth the employee will have their next MSA.) If the next increase Date = 12/31/9999, enter '999999'. (Represents employees at Max). If Legacy Position Type='T' or 'V' then Anniversary Date = '000000'. If Legacy Position Type= 'V' then Anniversary Date should be 07/20XX, where XX is the beginning of the Budget Year.
MyCalPAYS	Termination Date	Various Systems	Term Date (YYYYMMDD)	If Legacy Position Type ='A' and has been flagged as Subject to GC12439 enter YYYY0630, where 'YYYY' is the prior fiscal year. If the position is not subject to GC12439, and the position is Limited Term (02) or Administratively Established (04), use the position's Expiration Date. Otherwise Termination Date will be '00000000'. If Legacy Position Type = 'V' and the Position is Limited Term or Administratively Established, use the position's expiration date. Otherwise Termination Date will be '00000000'. If Legacy Position Type='T' – use the date the position was delimited. If the position has not been

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				delimited, but has been flagged as Subject to GC12439, enter YYYY0630, where 'YYYY' is the prior fiscal year.
MyCalPAYS	IT0235 Subtype FED	Various Systems	Soc Sec/Med	(Social Security/Medicare Indicator) If Legacy Position Type = "A" – If the employee is not subject to Social Security and/or Medicare, this field will contain "X". If the employee is subject to Social Security/Medicare this field will be blank. If Legacy Position Type = "T" or "V" then Social Security/Medicare Indicator value = Blank.
MyCalPAYS	IT0001-BTRTL – Personnel Sub Area of EE IT1008-BTRTL Personnel Sub Area.	Various Systems	CBID	(Collective Bargaining Identifier) For Legacy Position Type ='A' – Employee's Personnel Subarea (CBID). For Legacy Position Type ='T' the Collective Bargaining Identifier = blank. For Legacy Position Type = 'V' – Position's Personnel Subarea (CBID).
MyCalPAYS	IT0008- Wage Type 0004: Field BETRG & Field ANZHL	Various Systems	Estimated Personnel Year Current Fiscal Year	If Legacy Position Type 'A' – (Employees Time Base X Position Validity) / 12 If Legacy Position Type 'V' – (Position's Time Base X Position Validity) / 12 If Legacy Position Type 'T' - Blank
MyCalPAYS	IT0008- Wage Type 0004:	Various Systems	Estimated Personnel Year Budget Fiscal	If Legacy Position Type 'A' – (Employees Time Base X

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
	Field BETRG & Field ANZHL		Year	Position Validity) / 12
				If Legacy Position Type 'V' – (Position's Time Base X Position Validity) / 12
				If Legacy Position Type 'T' - Blank
			Filler – See File Layout	
MyCalPAYS	IT0008-BETRG – Wage Type Amount	Various Systems	Estimated Expenditure Current Fiscal Year	For Legacy Position Type='A' get the Employee's Salary of the EE as of the key date.
				Check if the EE is at the max salary of their Job and level. (Next Increase Date not equal to 12/31/9999). Also check for "Plus Salary" (WT 0025, 0026, 0027, 0028, 0029) and/or Red Circle salary (WT 0016).
				For EE at max, or EE with Plus salary or Red Circle salary get the sum of all employee Basic Pay (Wage Types 0001 'Hourly', 0005 'Salary Fractional', or 0008 'Daily' and any Wage Type 0025, 0026, 0027, 0028, 0029 'Plus Salary' and 0016 'Red Circle') + IT0014 Premium Pay Wage Type (Earnings) with the without "B" in the Assignment Number and convert to an annual amount.
				For EE not at max and / or has no Plus salary or Red Circle salary, get the employee's 'Salary' (Wage Types 0001 'Hourly', 0005 'Salary Fractional', or 0008 'Daily').
				To calculate the 'Current Salary' multiply the 'Salary'

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				by the number of months from 07/01 of the current fiscal year until the EE's next increase date.
				Then calculate 'MSA Salary 1' as ('Salary' x 5%) x number of months form the next increase date to 06/30 of the current fiscal year.
				Then calculate the 'Premium Salary' (IT0014 Premium Pay Wage Types without "B") by 12.
				Add 'Current Salary' + 'MSA Salary 1' + 'Premium Salary' to get the Estimated Expenditure Current Fiscal Year value.
				Note: Any salary increase cannot exceed the max of the Job Max Salary.
				For Legacy Position Type='T' Estimated Expenditures is equal to '000000'.
				For Position Type='V' - If the position is Interchangeable, use Schedule 8 Job Class ID Minimum Salary and multiply by 12.
				If the position is not Interchangeable, use the Minimum Salary of the Job ID and multiply it by 12.
MyCalPAYS	MSA not included	Various Systems	MSA NOT INC FY (MSA not included – Current Fiscal year)	For Legacy Position Type='A' If the employee's Basic Pay Next Increase Date is 12/31/9999, as of the key date, indicate '*' for this field.
				If the employee's Basic Pay Next Increase is not 12/31/9999, then this field will be blank.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				For Legacy Position Type='T' or 'V' indicate '*' for this field.
MyCalPAYS	Estimated Expenditure – Budget Year-	Various Systems	Estimated Expenditure Budget Fiscal Year	For Legacy Position Type='A' get the IT0008-BETRG (Salary) of the EE as of the key date. Check if the EE is at the max salary of their Job and level. (Next Increase Date not equal to 12/31/9999). Also check for Plus salary (WT, 0025, 0026, 0027, 0028, 0029) and/or Red Circle salary (WT 0016). For EE at max, or EE with Plus salary or Red Circle salary get the sum of all Basic Pay (Wage Types 0001 'Hourly', 0005 'Salary Fractional', or 0008 'Daily' and any Wage Type 0025, 0026, 0027, 0028, 0029 'Plus Salary' and 0016 'Red Circle') + IT0014 Premium Pay Wage Type (Earnings) with without "B" in the Assignment Number field and convert to an annual amount. For EE not at max and / or has no Plus salary or Red Circle salary, calculate 'Next MSA Date' as Next Increase Date + 12 months. To calculate 'Budget Salary', get 'MSA Salary 1" value from the previous calculation (see Estimated Expenditure Current Fiscal Year field) and multiply by the number of months from 07/01 of the budget year until the 'Next MSA Date' identified above. Then calculate 'MSA Salary 2' (MSA Salary 1' x 5%) x

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				number of months from 'Next MSA Date' identified above until 06/30 of the Budget Year.
				Then calculate the 'Premium Salary' (IT0014 Premium Pay Wage Types without "B") by 12.
				Add 'Budget Salary' + 'MSA Salary 2' + 'Premium Salary' to get the Estimated Expenditure Budget Fiscal Year value.
				Note: Any salary increase cannot exceed the max of the Job Max Salary.
				For Legacy Position Type='T' Estimated Expenditures is equal to '000000'.
				For Legacy Position Type='V' If the position is Interchangeable, use the Minimum Salary Rate for the Schedule 8 Class Job ID and multiply by 12.
				For Position Type='V' If the position is not Interchangeable, use the Minimum Salary of the Job ID for that position and multiply by 12.
MyCalPAYS	MSA Not Included – Budget Year-	Various Systems	MSA NOT INC BY (MSA Not Included – Budget Year)	For Legacy Position Type='A' if the Next Increase Date is equal 12/31/9999, as of the key date, indicate '*' for this field.
				If the Next Increase Date is not 12/31/9999, this field will be blank.
				For Legacy Position Type='T' indicate '*' for this field.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				For Legacy Position Type = 'V' leave blank.
MyCalPAYS	IT0008-TRFAR Pay Scale Type	Various Systems	Job Type	For Legacy Position Type ='A' Use the following: MyCalPAYS = Legacy '01' (Civil Service) = Blank '06' (CCC) = E '02' (DPA Exempt) = F '04' (Judicial) = J '03' (Statutory) = L '05' (Military) = M '07' (CIRM) = P For Legacy Position Type='T' or 'V' use the Job ID to determine the Pay Scale/Pay Grade Type value. Use the same mapping as above.
MyCalPAYS	Wage Types (2000 Series)	Various Systems	Earnings Ind.	For Legacy Position Type = 'A' any occupants with an IT0014 Premium Pay Earnings Wage Type, as of key date, will have this field indicated with an 'X'. For Legacy Position Type='T' or 'V' leave this field blank.
MyCalPAYS	Effective Date	Various Systems	Effective Date (YYYYMMDD)	If the Positions effective date is 07/01 of the Current Fiscal Year then place the date value on the field. Otherwise leave this field blank.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
			Filler – See File Layout	

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
SCHEDULE 8 – TOTAL RECORD				
MyCalPAYS	Record Type	Various Systems	Record Type	'T' is entered
MyCalPAYS	Total Type	Various Systems	Total Type	Indicates the type of total 2-Total by jobs within a Payroll Agency/Reporting Unit Code (cost center). 3-Total by Payroll Agency/Reporting Unit Code (cost center) within an UCM Agency Code. 4-Total by UCM Agency Code
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	UCM Code	For all Total Types: Characters 1 – 4 of the MyCalPAYS Cost Center represent the UCM Agency Code.
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	Agency Code	For Total Types='2' or '3' Characters 5 – 7 of the MyCalPAYS Cost Center represents the Legacy Payroll Agency Code. For Total Type='4' leave this field blank.
MyCalPAYS	Position (S), IT1001-SUBTY=AO11, SOBID	Various Systems	RU Code	For Total Types='2' or '3' Characters 8-10 of the MyCalPAYS Cost Center represent the Legacy Reporting Unit. For Total Type='4' leave this field blank.
MyCalPAYS	Job (C) IT1000-SOBID	Various Systems	Job ID	For Total Types='2'

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				Get the Job of all the positions processed in Record Type D. JOB IDs are formatted as follows: 0XX – Salary Setting Authority: • 01-Civil Service; • 02-DPA Exempt; • 03-Statutory; • 04-Judicial Council; • 05-Military; • 06-CCC; • 07-Stem Cell; • 08-CSU (held for future use). 0 – Filler for future use. XXXX – Legacy Classification Code For Total Type='3' or '4' leave this field blank.
			Filler – See File Layout	
MyCalPAYS	Personnel Year Expended Prior Year	Various Systems	Personnel Year Expended Prior Year	If Total Type = '2', for each cost center identified in the Detail Records (Record Type = 'D') provide Personnel Year Expended Prior Fiscal Year Totals by

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				Job ID.
				If Total Type = '3' provide Personnel Year Expended Prior Fiscal Year Totals of all Detail Records (Record Type = 'D') by Cost Center.
				If Total Type = '4' provide Personnel Year Expended Prior Fiscal Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area).
MyCalPAYS	Estimated Personnel Year Fiscal Year	Various Systems	Estimated Personnel Year Fiscal Year	If Total Type = '2' for each cost center identified in the Detail Records (Record Type = 'D') provide Personnel Year Estimated Prior Fiscal Year Totals by Job ID.
				If Total Type = '3' provide Personnel Year Estimated Prior Fiscal Year Totals of all Detail Records (Record Type = 'D') by Cost Center.
				If Total Type = '4' provide Personnel Year Estimated Prior Fiscal Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area).
MyCalPAYS	Personnel Year Expended Budget Year	Various Systems	Personnel Year Expended Budget Year	If Total Type = '2' for each cost center identified in the Detail Records (Record Type = 'D') provide Personnel Year Expended Budget Year Totals by Job ID.
				If Total Type = '3' provide Personnel Year Expended Budget Year Totals of all Detail Records (Record Type = 'D') by Cost Center.
				If Total Type = '4' provide Personnel Year Expended

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				Budget Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area)
			Filler – See File Layout	
MyCalPAYS	Amount Expended Prior Year	Various Systems	Amount Expended Prior Year	If Total Type = '2' for each cost center identified in the Detail Records (Record Type = 'D') provide Amount Expended Prior Year Totals by Job ID. If Total Type = '3' provide Amount Expended Prior Year Totals of all Detail Records (Record Type = 'D') by Cost Center. If Total Type = '4' provide Amount Expended Prior Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area).
MyCalPAYS	Estimated Expenditure Fiscal Year	Various Systems	Estimated Expenditure Fiscal Year	If Total Type = '2' for each cost center identified in the Detail Records (Record Type = 'D') provide Estimated Expenditure Fiscal Year Totals by Job ID. If Total Type = '3' provide Estimated Expenditure Fiscal Year Totals of all Detail Records (Record Type = 'D') by Cost Center. If Total Type = '4' provide Estimated Expenditure Fiscal Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area).
MyCalPAYS	Estimated Expenditure Budget Year	Various Systems	Estimated Expenditure Budget Year	If Total Type = '2' for each cost center identified in the Detail Records (Record Type = 'D') provide Estimated Expenditure Budget Year Totals by Job ID.

(From) System Name	(From) System Field Name	(To) System Name	(To) System Field Name	Comments
				If Total Type = '3' provide Estimated Expenditure Budget Year Totals of all Detail Records (Record Type = 'D') by Cost Center. If Total Type = '4' provide Estimated Expenditure Budget Year Totals of all Detail Records (Record Type = 'D') by agency (Business Area).
			Filler – See File Layout	